

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
September 3, 2013**

The South Middleton Board of School Directors met on September 3, 2013, in the Board Room of the Iron Forge Educational Center for a Regular School Board Meeting. The President, Mr. Thomas Merlie, called the meeting to order at 7:37 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Michael Berk

Mrs. Shelly Capozzi –Left @ 8:06 PM

Mr. Derek Clepper

Mr. Thomas Hayes

Ms. Pamela Martin - **Absent**

Mr. Thomas Merlie

Mr. Paul Slifko

Mr. Robert Winters

**Administrative Staff**

Dr. Alan Moyer, Superintendent

Dr. Frederick S. Withum, Assistant Superintendent

David Boley, Principal - Rice

Connie Connolly, Director of Special Education

Mark Correll – Assist. Principal - BSHS

Tina Darchicourt – Accounting Specialist

Patrick Dieter – Director of Athletics

Andrew Glantz – Director of Buildings/Grounds

Joseph Mancuso – Principal – BSHS

Jesse White – Principal – YBMS

Sharon Williams – Director of Instructional Technology

**Student Representatives**

Derek Snyder

Helene Tiley

**Visitors**

See attachment to the minutes.

**Board Secretary**

Richard R. Vensel

**Solicitor**

Philip H. Spare

## **INTRODUCTIONS AND RECOGNITION**

Mr. Merlie, President of the Board of School Directors, welcomed the new student representative to the Board, Helene "Ellie" Tiley.

Prior to the Citizens Participation portion of the meeting, Mr. Merlie, President of the Board of School Directors, read the attached statement. (see attached)

## **CITIZENS PARTICIPATION**

Attached to these minutes is a listing of names of individuals that addressed the Board of School Directors. All of the comments by the listed individuals were in support of Rodney Wright. They requested that the Board employ Mr. Wright as the Head Wrestling Coach for the 2013-2014 school year.

## **ACCEPTANCE OF MINUTES**

Mr. Berk made a motion, seconded by Mr. Hayes, that the Board approves the minutes of following meeting:

-August 19, 2013-- Regular Board Meeting

**The motion passed unanimously.**

## **REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER AND ADMINISTRATORS**

Dr. Moyer welcomed and congratulated Derek Snyder and Ellie Tiley as Student Representatives to the Board of School Directors. He reported an increase in enrollment at the Vo-Tech School. The 2013-2014 school year is off to a good start.

Dr. Withum reported a good start to the school year for students.

Mr. Vensel also reported the school year was off to a good start.

## **NOTICES AND COMMUNICATIONS - None**

## **TOPIC DISCUSSION -- None**

## **BOARD COMMITTEE REPORTS**

### **EDUCATION/FACILITIES COMMITTEES**

Mr. Berk reported that the Education Committee and the Facilities Committee met jointly earlier this evening to discuss the IFEC renovation project.

**NEW BUSINESS**

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the agenda of September 3, 2013, with all corrections as indicated. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Winters, that the Board approves the appointment of Helen "Ellie" Tiley as Student Representative to the Board for the 2013-2014 and 2014-2015 school years. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Berk, that the Board of School Directors authorizes the Board Secretary to electronically cast a vote for the following PSBA officers for the 2013-2014 school year: William S. LaCoff, President, Charles H. Ballard, Vice President and Norman G. Hasbrouck, Treasurer. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Berk, that the following items be approved in a block motion:

The Board approved the annual Letter of Agreement for the 2013-2014 school year with the Cumberland-Perry Mental Health, Intellectual & Developmental Disabilities (MH.IDD) to provide CASSP Elementary School-Based Program to children and families of the South Middleton School District. There is no cost to the district for this service.

The Board authorized the Administration to proceed with the Pennsylvania Youth Survey for the 2013-2014 school year. The data from the survey, along with district data, and data collected from focus groups run by Cumberland-Perry Alcohol, will form the basis for the safety plan and drug testing policy

The Board approved the First Reading of the following policies:

- Policy #247 - Bullying Policy
- Policy #300 - Administrative Employees
- Policy #301 – Creating Positions
- Policy # 303 – Employment of Administrators

**PERSONNEL**

The Board approved the following personnel items:

**Professional**

**Resignation**

The Board accepted the resignation of Kathleen Kozak from the position of Spanish teacher at the Yellow Breeches Middle School, effective August 20, 2013.

**Resignation – Extra Duty**

The Board accepted the resignation of Sarah Deaven from the position of co-advisor for the YBMS yearbook for the 2013-2014 school year, effective immediately.

**Employment**

The Board approved the employment of the following professionals:

Name: Megan Wardle (Snyder)  
Certification: Elementary  
Position: Long-Term Substitute - First Grade - Rice  
(Replacing Vanessa Long)  
Salary: Bachelor's, Step 1, \$42,289 (pro-rated)  
Starting Date: 8/19/13 – February 2014

Note: Megan was initially approved as a short-term substitute for Melissa Vincent. However, the long-term substitute for Vanessa Long resigned (Broome). Megan has been moved to this position.

Name: Kirsten B. Dively  
Certification: Elementary  
Position: Short-Term Substitute – Kindergarten - Rice  
(Replacing Melissa Vincent)  
Salary: Bachelor's, Step 1, \$42,289 (pro-rated)  
Starting Date: 8/19/13 – 9/23/13

Name: Emily H. Harné  
Certification: Biology  
Position: Long-Term Substitute – Biology – BSHS  
(Replacing David Prescott)  
Salary: Bachelor's, Step 1, \$42,289 (pro-rated)  
Starting Date: 8/19/13 – 1/21/14

Name: Bridgette R. Wickard  
Certification: Elementary  
Position: Full-Time: First Grade – Rice  
(Replacing Amy Piro)  
Starting Date: 8/19/13  
Salary: Master's, Step 7 - \$44,952

Name: Matthew C. Blakeslee  
Certification: Elementary/Mid Level English  
Position: Full-Time: Grade 6 - YBMS  
(Replacing Angela Menegat)  
Starting Date: 8/19/13  
Salary: Bachelor's, Step 2 - \$42,601

Name: Jessica A. Raber  
Certification: Spanish  
Position: Full-Time: Spanish – YBMS

(Replacing Kathleen Kozak)  
 Salary: Bachelor's, Step 1 - \$42,289  
 Name: Elizabeth Rimpfel  
 Certification: Drive's Education  
 Position: Short-Term Substitute  
 (Replacing Rodney Wright)  
 Starting Date: 8/26/13 to 10/31/13  
 Salary: Bachelor's, Step 1, \$42,289 (pro-rated)

**Employment – Extra Duty – Mentor Teachers**

The Board employed the following mentor teachers for the 2013-2014 school year:

<u>Mentor Teacher</u>	<u>Pay</u>	<u>Inductee</u>	<u>Year of Program</u>	<u>Completion Date</u>	
Augustine, Sue Ann	\$515	Wardle, Megan	1	Jun-14	LTS
Carothers, Kelly	\$515	Matthew Blakeslee	1	Jun-15	
Elder, Kristi	\$515	Harne, Emily	1	Jun-14	LTS
Necci, Amy	\$515	Raber, Jessica	1	Jun-15	
Scharlau, Kevin	\$515	Wickard, Bridgette	1 & 2	Jun-14	

**Employment - Extra Duty – Mastery Program - YBMS**

The Board employed the following Mastery Program teachers for the 2013-2014 school year at the Yellow Breeches Middleton School (First Marking Period) at \$650.00 per marking period.

**Name:**

Deaven, Sarah  
 Necci, Amy

**Employment – Extra Duty – Co-Curricular**

The Board employed the following co-curricular position for the 2013-2014 school year:

Edith Rob – Debate Coach - \$695

**Employment – Extra Duty – Athletics**

The Board employed the following extra duty athletic positions for the 2013-2014 school year:

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<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Exp.</u>	<u>Uts.</u>	<u>Salary</u>	<u>Long.</u>	<u>Salary</u>
Ryan Bailey	Asst. Var. Football Vol. Assist. Field	1	1	19	\$ 2,641.00	-	\$ 2,641.00
Kirsten Dively	Hockey Vol. Assist. Cross						
Brandon Lane	Country						

**Employment – Substitute Teachers**

The Board approved adding the following professionals to the 2013-2014 substitute list:

Name: Sara Christopher  
Certification: English

Name: Andrew Koman  
Certification: Social Studies

Name: Heather Kot  
Certification: General Science

Name: Elaine Leiter  
Certification: Elementary

Name: Catherine Miller  
Certification: Elementary

Name: Ismail Mumtaz  
Certification: Business Education

Name: Rae Ann Wileman  
Certification: Elementary/Early Childhood

Name: Nicole Wise  
Certification: Elementary, Mid-Level Math

**Employment – Guest Teacher**

The Board approved adding the following personnel to the substitute guest teacher list for the 2013-2014 school year:

Name: Ann Gottlieb  
Interests: Art, Biology, English, Science, Music  
Social Studies, Spec. Ed.

Name: Gayle Staub  
Interests: All Grade Levels

**CLASSIFIED**

**Resignation**

The Board accepted the resignation of Derek Bream from the position of full-time custodian at the Boiling Springs High School, effective August 23, 2013.

**Employment – Cafeteria Aides**

The Board employed the following cafeteria aides at the W.G. Rice Elementary School at \$10.14/hr for 2.5 hours/day (177 days/yr): (new positions)

Elizabeth Butler

Delores Fleischman

Julie Starner

**Employment – Substitute Custodian**

The Board added the following personnel to the substitute custodian list for the 2013-2014 school year:

Name:	Derek Bream
Salary:	\$10.60/hr.

**The motion passed unanimously.**

**CITIZENS PARTICIPATION**

Kevin Mellot spoke in support of Mr. Rodney Wright as the Wrestling Coach for BSHS.

**ADVISORY COMMITTEE REPORTS**

**Cumberland-Perry Vo-Tech**

Mr. Winters handed out data to the Board regarding the vo-tech school.

**South Middleton Township**

Mr. Berk reported that there was discussion on township police.

**South Middleton Parks & Recreation**

Mr. Hayes stated the committee is scheduled to meet on Thursday.

**RECOMMENDATIONS OR QUESTIONS FROM SCHOOL DIRECTORS**

Derek Snyder, Student Representative to the Board, reported that it was great to be returning to school, had a good start with the new Food Services program, and the first football pep rally was held.

Ellie Tiley, Student Representative to the Board, commented that she was honored to be a student representative, and the course scheduling for the freshmen was going well.

Mr. Bear thanked the Board for a good opening of schools and thanked Dr. Moyer for his updates.

Mr. Winters thanked Dr. Moyer for the updates.

Mr. Clepper welcomed Ellie.

Mr. Hayes thanked the administration for a good opening and welcomed Ellie.

Mr. Berk welcomed Ellie, commented that the lunch program was off to a good start, and he would like to see the sound system upgraded.

Mr. Merlie thanked Ellie, and thanked the administration for a good opening.

**FOR THE RECORD**

The Board met in Executive Session on a personnel issue from 6:45 p.m. to 7:37 p.m. this evening.

**ADJOURNMENT**

Mr. Slifko made a motion, seconded by Mr. Hayes, to adjourn the regular meeting at 9:28 p.m. **The motion was unanimously approved.**

Respectfully Submitted,

Richard R. Vensel  
Board Secretary