

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
June 17, 2013**

The South Middleton Board of School Directors met on June 17, 2013, in the Brenneman Auditorium of the Boiling Springs High School for a Regular School Board Meeting. The President, Mr. Thomas Merlie, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear - **Absent**

Mr. Michael Berk

Mrs. Shelly Capozzi - **Absent**

Mr. Derek Clepper - **Absent**

Mr. Thomas Hayes

Ms. Pamela Martin – **Participated
via Skype**

Mr. Thomas Merlie

Mr. Paul Slifko

Mr. Robert Winters

Administrative Staff

Dr. Patricia B. Sanker, Superintendent

Dr. Frederick S. Withum, Assistant Superintendent

David Boley – Principal – Rice

Tina Darchicourt – Accounting Specialist

Patrick Dieter – Director of Athletics

Andrew Glantz – Director of Buildings/Grounds

Joseph Mancuso – Principal – BSHS

Jesse White – Principal – YBMS

Student Representatives

Derek Snyder - Absent

Kathryn Webber - Absent

Visitors

See attachment to the minutes.

Board Secretary

Richard R. Vensel

Solicitor

Philip H. Spare

INTRODUCTIONS AND RECOGNITION - None

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Berk made a motion, seconded by Mr. Hayes, that the Board approves the minutes of following meeting:

-June 3, 2013– Regular Board Meeting

The motion passed unanimously.

APPROVAL OF FINANCIAL REPORTS

Mr. Slifko made a motion, seconded by Mr. Winters, that the Board approves the Treasurer's report for the month of May 2013.

The Board approved the bills for May 2013 – Represented by checks #48311 to #48498 inclusive, in the amount of \$2,218,089.32.

The Board approved the Student Activity Funds for May 2013 – Pursuant to Section 511 of Public School Code, represented by checks #14504 to #14525 inclusive, in the amount of \$33,346.37, and is enclosed with this report.

The Board approved the requisitions payable from the Capital Reserve Fund (PSDLAF) for May 2013, represented by checks #22288 to 22291 in the amount of \$6,173.

The motion passed unanimously.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER AND ADMINISTRATORS

Dr. Sanker reported that the 2013 Commencement held on June 6, 2013 went well. The Class of 2013 was extremely respectful of the formal ceremonies. The Administrative Team met for their last meeting of the school year. The Administrators that are absent this evening are on vacation.

Dr. Withum commented that the 2013 Commencement went very well.

NOTICES AND COMMUNICATIONS

Acknowledgement of a donation, by Mr. Lester Wallace, of 65 books to the Boiling Spring High School Library, classroom teachers and students.

Acknowledgement of a donation by Robert Leri of \$125 to the golf team in memory of Eleanor Ponzani.

TOPIC DISCUSSION - None

BOARD COMMITTEE REPORTS

EDUCATION COMMITTEE

The Education Committee met earlier this evening and reviewed the job description for the extra duty position of department chair/team leader. They also reviewed a proposal for a reduction in staffing positions of two teaching positions.

TECHNOLOGY COMMITTEE

Mr. Hayes reported that the committee met earlier this evening and reviewed the BYOT survey results, the annual report to the Board, PLP chairs, YBMS wireless, and the inventory of projectors.

NEW BUSINESS

Mr. Berk made a motion, seconded by Mr. Slifko, that the Board approves the agenda of June 17, 2013, with all corrections as indicated. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Berk, that the Board adopts the annual budget as amended to reflect a millage of 9.0081. **On a roll call vote, the motion to amend passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Hayes to adopt the 2013-2014 annual budget as follows:

NOW BE IT RESOLVED THAT the Board of School Directors of the South Middleton School District, Cumberland County, Pennsylvania hereby adopts the annual budget, transfers and designations of and for said District for the fiscal year commencing July 1, 2013, as more fully set forth and, as amended in the previous motion, in PDE Form 2028 which is presented at this meeting:

Further, that said Board of School Directors hereby authorizes the expenditure of \$31,122,608 including a budgetary reserve of \$500,000 for the school fiscal year July 1, 2013, through June 30, 2014, and more particularly and fully detailed in the annual budget as foresaid; and

Further, that said Board of School Directors does hereby levy a real estate tax of 9.0081 Mills of the assessed valuation \$.90081 (per \$100 of assessed value) on all real estate within the South Middleton School District, pursuant to the authority of "The Public School Code of 1949," as amended for the school fiscal year as aforesaid; and

Further, that said Board of School Directors continues to levy the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended (1) Realty Transfer Tax – ½%; (2) Earned Income Tax – 1.1%; and (3) Occupational Privilege Tax - \$10.00.

That said proposed taxes as levied and continued to be levied shall provide revenue for the proposed expenditures authorized above.

Further, that said Board of School Directors does commit \$4,679,841 of its Unreserved Fund Balance for the following purposes of future construction and textbook purchases.

Further, that said Board of School Directors approves the attached resolution implementing the Homestead and Farmstead Exclusion for the 2013-2014 Fiscal Year in accordance with Act 1 of Special Session of 2006.

On a roll call vote, the motion passed unanimously.

Mr. Berk made a motion, seconded by Mr. Hayes, that the Board approves the Capital Reserve expenditures in the amount of \$415,419 for the 2013-2014 school year. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Hayes, that the Board amends the motion to accept the resignation of Shane Stought, effective immediately, and approves the Agreement and Release between the South Middleton School District and Shane Stought to include: **"pending receipt of the executed agreement and release documents from Mr. Stought."** **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Hayes, that the Board accepts the resignation of Shane Stought, effective immediately, and approves the Agreement and Release between the South Middleton School District and Shane Stought, pending receipt of the executed agreement and release documents from Mr. Stought. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Berk, that the Board approves the following in a block motion:

The Board set cafeteria prices for the 2013-2014 school year as follows:
(Prices reflect a \$.10 increase).

- Adult - \$3.55
- Boiling Springs High School – \$2.40
- Yellow Breeches Middle School - \$2.40
- Iron Forge Educational Center - \$2.30
- W.G. Rice Elementary School - \$2.30
- Milk - \$.50

The Board approved the following adjustments to the 2013-2014 school calendar and Act 80 exemptions.

Last teacher day – June 10, 2014 – Reduce contractual days for teachers to 189
Commencement – June 10, 2014 – No rain date of June 11, 2014

The Board approved the Second Reading (Final) of the following policies:

-Policy #209 – Health Examinations/Screenings

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- Policy #209.1 – Head Lice
- Policy #209.2 – Food Allergy Management - New
- Policy #210 – Use of Medications
- Policy #210.1 – Possession/Use of Asthma Inhalers/EPI Pen and Emergency Medical Supplies
- Policy #234 – Pregnant Students

The Board approved the Physician Services Agreement and amendment between the South Middleton School District and the Carlisle Medical Group (Boiling Springs Family Practice – Dr. Chad Jumper) to provide school physician services for the District for the 2013-2014 school year.

The Board appointed Dr. Jeffrey Harris, as the District physician for athletics for the 2013-2014 school year at \$100 a game.

The Board appointed Dr. Thomas S. Filip, of Carlisle, PA, as the District dentist for the 2013-2014 school year.

The Board approved the Vista School Educational Services Contract for the 2013 Extended School Year for one (1) special education student. The term of the contract begins July 8, 2013, and ends August 16, 2013. Tuition: \$5,400

The Board approved the Vista School Educational Services Contract for the 2013-2014 Regular School Year. Tuition reimbursement for the student's placement will be provided directly by PDE through the 4010 process.

The Board approved the contract agreement between the Capital Area Intermediate Unit for special education services during the 2013-2014 school year. The contract agreement includes vocational training for life skills students and audiology service. The contract total is \$72,039.

The Board approved the Alternative Education for Disruptive Youth Agreement between River Rock Academy and the South Middleton School District for six (6) seats for the 2013-2014 school year. Four seats will be at the Shiremanstown School and two (2) at the Carlisle School. The total cost to the District is \$132,078.90.

The Board approved the Yellow Breeches Educational Center Agreement between the Educational Center and the South Middleton School District for the 2013-2014 school year for five (5) paid tuition slots. Tuition: \$24,847/student.

The Board approved a one (1) year contract agreement with TherAbilities for the 2013-2014 school year to provide occupational and physical therapy services to eligible students attending South Middleton School District. The contract agreement is eighty days of occupational therapy at the rate of \$513/day and one hundred twenty hours of physical therapy at the rate of \$75/hr.

The Board authorized the Administration to dispose of the attached items pursuant to Board Policy #711.

The Board awarded the bids for the Technology Education (Industrial Arts) education supplies as follows for the 2013-2014 school year:

VENDOR	AMOUNT AWARDED
Agar Welding Service	\$469.20
B & H Photo-Video	\$1,261.90
Badger Graphics	\$858.00
Brodhead Garrett	\$348.62
Forest County Wood	\$2,127.16
Lafferty Lumber	\$267.00
Mann and Parker Lumber	\$1,845.00
Metco Supply	\$564.82
Midwest Technology	\$792.81
Paxton/Patterson	\$226.41
Satco Supply	\$1,666.82
Valley Litho	\$3,640.35
TOTAL	\$14,068.09

PERSONNEL

The Board approved the following personnel items:

PROFESSIONAL

Resignation/Retirement

The Board accepted, with regret, the resignation for the purpose of retirement, of Shirley Anderson, from the position of 6th Grade teacher at YBMS, effective June 7, 2013. (42 yrs. of service with SMSD)

Extra Duty – Resignation

The Board accepted the resignation of Christopher Barnett, from the extra duty athletic position of Head Baseball Coach, effective immediately.

Employment – Summer School

The Board employed the following professional staff for the 2013 Remedial Summer School program, contingent upon the course being offered as a result of adequate enrollment, at a rate of \$24.00/hr.

Physical Education – Laretta Garman

Employment – Summer Academy

The Board employed the following Summer Academy staff for the Summer of 2013 at a salary of \$35.00/hr.

Kuhn, Stephanie – Teacher

Employment – Extended School Year

The Board employed the following special education instructional aide/building nurse for the Extended School Year (ESY) for Summer 2013, contingent upon the courses being offered as a result of adequate enrollment. Salaries to be paid through IDEA-B funds.

Baer, Kristen (building nurse) - \$19.51/hr.
Henry, Karen (instructional aide) - \$11.57/hr.

Employment – Professional Staff

The Board employed the following professional personnel:

Name: Angela K. Fisler
Position: Kindergarten – Rice
(Retirement of S. Burns)
Certification: Elementary
Starting Date: Beginning of 2013-2014 school year
Salary: \$43,118 (Bachelor's, Step 4)

Name: Brenna D. Sprague
Position: Kindergarten - Rice
(Additional section of Kindergarten)
Certification: Elementary
Starting Date: Beginning of 2013-2014 school year
Salary: \$42,601 (Bachelor's, Step 2)

Name: Colleen E. Daly
Position: Third Grade - Rice
(Retirement of Randy Rich)
Certification: Elementary
Starting Date: Beginning of 2013-2014 school year
Salary: \$42,601 (Bachelor's, Step 2)

Name: Rachel A. Broome
Position: LTS – First Grade – Rice
(Replacing Vanessa Long – on leave)
Certification: Elementary
Starting Date: Beginning of 2013-2014 school yr. to
2/3/14
Salary: \$42,289 (Bachelor's, Step 1 – pro-rated)

Name: Phillip G. Hemperly
Position: LTS – 4th Grade – IFEC
(Replacing Jenny Schmidt – on leave)
Certification: Elementary
Starting Date: From 10/10/13 to end of the 2013-2014 school yr.
Salary: \$42,289 (Bachelor's, Step1 – pro-rated)

Name: Megan L. Snyder
Position: STS – Kindergarten - Rice
(Replacing Melissa Vincent – on leave)
Certification: Elementary
Starting Date: Beginning of the 2013-2014 school yr. until
9/23/13
Salary: \$42,289 (Bachelor's, Step 1 – pro-rated)

Name: Brittany J. Myers
Position: STS - School Psychologist
(Replacing Dr. Petronis – on leave)
Certification: School Psychologist
Starting Date: Beginning of the 2013-2014 school year to
11/6/13
Salary: \$42,601 (Masters, Step 1 – pro-rated)

Substitute Rate

The Board approved the substitute teacher rate of pay for the 2013-2014 school year at \$95.00/day.

Return from Childrearing Leave

The Board acknowledged receipt of a letter from Jessica Lay, Art teacher at the W.G. Rice Elementary School, that she intends to return from her childrearing leave of absence at the beginning of the 2013-2014 school year.

CLASSIFIED

Resignation/Retirement

The Board accepted, with regret, the resignation for the purpose of retirement, of Michael Eberly, from the position of custodian at the W.G. Rice Elementary School, effective December 9, 2013. (30 yrs. of service with SMSD)

Job Description – Department Chair or Team Leader

The Board approved the job description for the extra duty position of Department Chair or Team Leader. (see attached)

ADVISORY COMMITTEE REPORTS

South Middleton Township – No Report

South Middleton Parks & Recreation – No Report

RECOMMENDATIONS OR QUESTIONS FROM SCHOOL DIRECTORS

Ms. Martin thanked Dr. Sanker for her service to the District.

Mr. Berk commented that graduation was a success, and he wished Dr. Sanker well in retirement.

Mr. Hayes wished Dr. Sanker good luck and thanked the Board for the passage of the budget. He also thanked Mr. Vensel and Mrs. Darchicourt for providing information about the budget.

Mr. Slifko thanked Dr. Sanker for her service and wished her good luck.

Mr. Winters thanked Dr. Sanker and felt that we had accomplished a lot.

Mr. Merlie thanked Dr. Sanker for her work and years of service to the District. He also commented on wonderful graduation ceremony.

CITIZENS PARTICIPATION

Mr. Dean Clepper, former Principal of the W.G. Rice Elementary School, presented Dr. Sanker with a bouquet of flowers and thanked her for her many years of service to the District.

Mrs. Carol Yanity thanked the Board for the passage of the 2013-2014 budget.

FOR THE RECORD

The Board met in Executive Session on a personnel issue from 6:45 p.m. to 7:00 p.m. this evening.

ADJOURNMENT

Mr. Slifko made a motion, seconded by Mr. Berk, to adjourn the regular meeting at 8:03 p.m. **The motion was unanimously approved.**

Respectfully Submitted,

Richard R. Vensel
Board Secretary