

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
March 16, 2015**

The South Middleton Board of School Directors met on March 16, 2015, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mrs. Shelly Capozzi, called the meeting to order at 7:04 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. Michael Berk  
Mrs. Shelly Capozzi  
Mr. Thomas Hayes  
Mr. Thomas Merlie

Mrs. Elizabeth Meikrantz  
Mr. Paul Slifko  
Mr. Robert Winters  
Mr. Scott Witwer - **Absent**

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
Dr. Joseph Mancuso, Assistant Superintendent  
David Bitner, Assist. Principal - YBMS  
David Boley, Principal – Rice  
Mark Correll, Assist. Principal - BSHS  
Patrick Dieter, Athletic Director  
Andrew Glantz, Director of Buildings/Grounds  
Joel Hain, Principal – BSHS  
Trisha Reed, Principal – IFEC  
Kim Spisak – Assist. Principal – Rice  
Jesse White – Principal - YBMS  
Sharonn Williams, Director of Inst.Tech.

**Student Representatives**

Max D. Leo  
Helene "Ellie" Tiley

**Visitors**

See attachment to the minutes.

**Board Secretary**

Richard R. Vensel – Absent

**Assistant Board Secretary**

Tina L. Darchicourt

**Solicitor**

Gareth Pahowka - Absent

**INTRODUCTIONS AND RECOGNITION – None**

**CITIZENS PARTICIPATION - None**

**ACCEPTANCE OF MINUTES**

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the minutes from the following meeting: March 2, 2015 – Planning/Regular Board Meeting. **The motion passed unanimously.**

**FINANCIAL REPORT**

Mr. Winters made a motion, seconded by Mrs. Meikrantz, that the Board approves the following:

**February 2015**

The Board approved payment of the bills for February 2015, represented by checks #51870 to #52002 inclusive, in the amount of \$2,200,672.72.

The Board approved the Student Activity Funds for February 2015 - Pursuant to Section 511 of the Public School Code, represented by checks #14945 to #14963 inclusive, in the amount of \$9,894.10 and are enclosed with this report.

The Board approved the requisitions payable from the Construction Fund (PLGIT) for February 2015, in the amount of \$33,257.89.

**The motion passed unanimously.**

**REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS AND STUDENT REPRESENTATIVES**

Dr. Moyer reported that he recently attended a leadership conference, held by the CAIU, in State College. This was at no expense to the district. On Wednesday, March 18<sup>th</sup>, the groundbreaking ceremony for IFEC will be held. Dr. Moyer also reported that he recently received a letter from the Pennsylvania Senate, informing superintendents not to count on Governor Wolfe's budget. The April 16<sup>th</sup> meeting will be the initial budget meeting. Invitations were received from Stock & Leader to the annual legal update.

Ellie Tiley, Student Representative to the Board, reported that the senior class is preparing for the class trip. Max Leo, Student Representative to the Board, reported that the MiniThon is coming up and there will be a Man Pageant. The 9-11 grades are scheduling classes online and the prom committee is working on a theme.

**NOTICES AND COMMUNICATIONS**

Letter, dated February 27, 2015, that a Single Audit was performed for the year ending June 30, 2012, and the review included the Schedule of Expenditures of Federal Awards (SEFA). The review indicated the district's SEFA was acceptable. The Single Audit is approved and in compliance.

## **BOARD COMMITTEE REPORTS**

### **Policy Committee**

Mr. Merlie reported that the committee met earlier this evening. The committee further reviewed the Child Protective Services Law, and the volunteer policy.

### **Athletic Committee**

Mr. Bear reported that the committee met earlier this evening. The committee recognized Mr. Shields and Mrs. Kuhn for their additional assistance during Mr. Dieter's recent illness. There will be changes coming to facilities and playing fields due to the IFEC construction.

## **NEW BUSINESS**

Mr. Berk made a motion, seconded by Mr. Winters, to amend the agenda, to include the addendum #11.13, regarding the building authority. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the agenda, as amended, of March 16, 2015, with all corrections as indicated. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Merlie, that the Board approves all of the following items in a block motion:

### **PSBA Spring Legal Round-Up**

The Board approved Mr. Robert Winters and Mr. Paul Slifko to attend the PSBA Spring Legal Round-up, scheduled for April 8, 2015, at the PSBA Offices in Mechanicsburg, PA. Cost: \$145/person

### **Changes to the 2014-2015 School Calendar**

The Board approved the following changes to the 2014-2015 school calendar. In lieu of the currently scheduled Thursday, April 2, 2015, as a make-up day, the following is recommended:

- As a result of the school closing on Thursday, March 5, 2015, school will be in session for Grades K-8 on Monday, March 30, 2015. Boiling Springs High School is already scheduled to be in session.
- Boiling Spring High School, only, will be in session on Tuesday, March 31, 2015.

### **2015-2016 School Calendar**

The Board approved the 2015-2016 school calendar.

**First Reading – Policies**

The Board approved the First Reading of the following policies:

- #217 - Graduation Policy
- #304 - Employment of District Staff
- #317 - Conduct/Disciplinary Procedures
- #806 - Child/Student Abuse

**Capital Area Intermediate Unit Budget - 2015-2016**

The Board approved the Capital Area Intermediate Unit #15 Budget.

**Demand Response Program – Enernoc**

The Board approved the Energy Management Agreement, from June 1, 2015, and continuing until May 31, 2018, as per the attached.

**Asset Disposal List**

The Board approved the disposal of items, pursuant to Board Policy #711.

**Carlisle YMCA Child Care Agreement**

The Board approved the renewal of the License Agreement with the Carlisle Family YMCA for the provision of before and after school care at Rice Elementary School during the 2015-2016 school year and authorizes the Board President to execute the agreement.

**4-Day Work Week for 12 Month Employees**

The Board approved a four (4) day work week schedule for all 12-month employees, beginning the week of June 15, 2015, and ending the week of August 7, 2015. All 12-month employees will work Monday through Thursday during this time period, with all buildings closed on Fridays.

**Compensation Rate - Summer School Teachers**

The Board approved the Summer School teacher compensation to be \$24.00/hr., for the 2015 Summer School Program.

**Professional - Employment**

The Board employed the following short-term professional substitute, pending the receipt of all criminal history clearances and a clear employment history review:

Name: Elizabeth A. Bennett  
Certification: Elementary  
Position: 2nd Grade Teacher - W.G. Rice Elementary School -  
(Replacing Vanessa Watkins)  
Starting Date: Approximately 4/17/15 through the end of the 2014-2015  
school year  
Salary: \$42,777 (Bachelor's Step 1, Prorated)

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### Extra Duty Positions - 2014-2015 - Employment

The Board employed the following mentor teacher for Ann Hoffman (new social students teacher at YBMS), for the remainder of the 2014-2105 school year: Karla Lauro. \$257.50 (1/2 year as mentor teacher)

The Board employed the following extra duty, co-curricular position for the 2014-2015 school year:

Felicia Ellis - Graduation Program Assistant - 3 units @\$143/Unit = \$429

The Board employed the following extra duty, athletic positions for the 2014-2015 school year:

Name	Position	Step	Exp.	Units	Salary
Jeff Giles	Assist. Var. Softball Coach	1	0	14	\$2,002
Matt Blakeslee	Assist. Girls' Soccer Coach	2	1	9	\$1,287
Dave Walker	Vol. Assist. Var. Baseball	-	-	-	-
Jim Otto	Assist. Var. Track Coach	1	0	15	\$2,145

The Board approved adding the following professionals to the day-to-day substitute list, pending the receipt of all criminal history clearances and a clear employment history review :

Name: Julie Brown  
Certification: Mid-Level Science/English

Name: Luke Weaver  
Certification: Health/Physical Education

Name: Samantha Reasey  
Certification: Grades 4-8, all subjects 4-6, Social Studies, 7-8

Name: Amy Agnolutto  
Certification: Health/Physical Education

### Leave of Absence

The Board approved the request of James Lithgow, Special Education teacher at Boiling Springs High School, for a Good Cause Leave of Absence from 3/13/15 through 6/5/15, under the Article VII, Section D, of the Articles of Agreement between South Middleton School District and the South Middleton Education Association, July 1, 2012 through June 30, 2015.

Classified

Resignation/Retirement

The Board accepted, with regret, the resignation of Trever A. Gill, from the position of full-time groundskeeper, effective March 13, 2015. Mr. Gill will remain on the day-to-day substitute list.

The Board accepted, with regret, the resignation for the purpose of retirement, of Ann Troutman, from the position of full-time paraprofessional at the Boiling Springs High School, effective the last day of school for the 2014-2015 school year. (23 yrs.)

Employment

Day-to-Day Substitute - Building Nurse

The Board approved adding the following to the building nurse substitute list for the 2014-2015 school year, pending receipt of all criminal history clearances, and a clear employment history review:

Jennifer Smith

The Board approved the Deed and Certificate, requesting termination of the municipal authority known as the South Middleton School District Authority.

**The motion passed unanimously.**

Mr. Merlie inquired about Mr. Royer's replacement. Dr. Moyer responded that the administration is working on how the position will be filled.

Mr. Winters made a motion, seconded by Mr. Merlie, that the Board accepts, with regret, the resignation for the purpose of retirement, of Dennis E. Royer, from the position of Computer Network Administrator, effective September 4, 2015. (20 yrs.) **The motion passed unanimously.**

**CITIZENS PARTICIPATION – None**

**ANNOUNCEMENTS & INFORMATION ITEMS - None**

**ADJOURNMENT**

Mr. Berk made a motion, seconded by Mr. Hayes, to adjourn the regular meeting at 7:23 p.m.  
**The motion was unanimously approved.**

Respectfully Submitted,

Tina Darchicourt  
Assistant Board Secretary