

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
March 5, 2018**

The South Middleton Board of School Directors met on March 5, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Randy Varner, called the meeting to order at 7:02 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. John Greenbaum

Mrs. Denise MacIvor - Absent

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Administrative Staff

Mr. Bruce Deveney, Acting Superintendent

Student Representatives

Elaina Clancy

Nicholas O'Brien

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Powhawka

INTRODUCTIONS AND RECOGNITION

Mr. David Yinger, music teacher and band director, introduced and recognized Adam Dieck, a student at Boiling Springs High School for his achievement of reaching the All-State Orchestra on the bass clarinet.

CITIZENS PARTICIPATION – None

ACCEPTANCE OF MINUTES

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the minutes of the following meeting:

- Budget Workshop – February 8, 2018
- Regular Board Meeting – February 12, 2018
- Budget Workshop – February 20, 2018

The motion passed unanimously.

FINANCIAL REPORT

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks 56368 to 56468 in the amount of \$588,678.38, and Direct Deposits represented by #'s 50195 to 50200 in the amount of \$337.08 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by check 15757 to 15766 in the amount of \$9,882.77.00 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks 7050 in the amount of \$64,795.19 as represented in the attached summary.

The Board approved payment of Construction Fund bills represented by checks 1236 to 1238 in the amount of \$20,594.41 as represented in the attached summary

**Mr. Steven Bear - Yes
Mr. John Greenbaum - Yes
Mrs. Denise MacIvor - Absent
Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstained**

**Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Jonathan Still - Yes**

The motion passed as follows:

Yes – 7, No – 0, Absent – 1, Abstention – 1

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES

Mr. Deveney, Acting Superintendent, reported that the District is reviewing safety and security procedures and continuing to refine them to make SMSD safe and secure for all staff and students. He also spoke about the planned rally on March 14, 2018. The administration and high school student leaders have been working together to plan the rally, and to make sure that it is a safe, secure and peaceful event.

Elaina Clancy, Student Representative, thanked the administration on the ongoing dialogue and willingness to work with students regarding the event planned for March 14, 2018. She also reported on the upcoming foreign language week events, the school musical and the Minithon assembly.

Nicholas O'Brien, Student Representative, also thanked the administration for the support and cooperation regarding the planned event on March 14, 2018. He also reported on the wrestling team and the swimming/diving team as both teams have students who are or will qualify for post-season competition.

NOTICES AND COMMUNICATIONS

Mr. Deveney reported and acknowledged a letter and donation received from the Foundry Day Board, in the amount of \$3,000. The Art Department, Technology Education Department, and Family & Consumer Science Department will each receive \$1,000 to use for providing educational programming for students. A thank you letter will be sent to the Foundry Day Board.

BOARD REPORTS

Finance Committee Meeting – See committee minutes.

Facilities Committee Meeting – See committee minutes.

NEW BUSINESS

Approval of Agenda

Mr. Berk made a motion, seconded by Mrs. Knavel, that the Board approves the agenda of March 5, 2018, with all corrections as indicated. **The motion passed unanimously.**

Approval of Software Contract - Sapphire

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the contract between South Middleton School District and SapphireK12 student management software as per the attached. **The motion passed unanimously.**

Overnight Field Trip - Baseball

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the proposed Boiling Springs High School Baseball trip. **The motion passed unanimously.**

Personnel - Amendment to the Administrative Compensation Plan

Mr. Berk made a motion, seconded by Mr. Bear, that Board amend Section 8.0 (Salary) of the Administrative Compensation Plan to provide for the following salary increases: 3.0% effective March 1, 2018; 2.8% effective July 1, 2018; and 2.6% effective July 1, 2019. All other provisions of the Plan shall remain the same. **The motion passed unanimously.**

Personnel - Amendment to the Support Staff Employee Compensation and Benefits Plan

Mr. Bear made a motion, seconded by Mr. Berk, that the Board amend the Salary Increase Procedure of the Support Staff Employee Compensation and Benefits Plan to provide for the following salary increases: 3.0% effective March 1, 2018; 2.8% effective July 1, 2018; and 2.6% effective July 1, 2019. All other provisions of the Plan shall remain the same. **The motion passed unanimously.**

Personnel - Administrative - Resignation

Mr. Berk made a motion, seconded by Mrs. Knavel, that the Board accepts, with regret, the resignation of Andrew Glantz, from the position of Director of Buildings/Grounds, effective March 2, 2018. **The motion passed unanimously.**

Personnel - Employment - Administrative - Temporary Director of Buildings & Grounds

Mr. Berk made a motion, seconded by Mrs. Meikrantz that the Board approves the following temporary administrator:

Name: Edward C. Consalo

Position: Director of Building & Grounds - Temporary (Replacing Andrew Glantz)

Starting Date: 2/19/18 through 6/30/18 or until a replacement is employed

Salary: \$350.00/day

The motion passed unanimously.

Personnel - Employment - Professional - Short-Term Substitute

Mr. Berk made a motion, seconded by Mrs. Knavel, that the Board employs the following short-term substitute teacher:

Name: Erin C. Krupa

Position: Short-Term 8th Grade Science Teacher - YBMS - (Replacing Allison Schrom)

Starting Date: 2/22/18 until approximately 4/24/18

Certification: Emergency Certification - General Science

Salary: \$47,576 (pro-rated)

The motion passed unanimously.

Personnel - Employment - Athletics - Extra Duty - Game Manager

Mr. Berk made a motion, seconded by Mrs. Knavel, that the Board approves the extra duty contract for Zachary Gump to serve as game manager for the Spring 2018 sport season.

-\$2,379

The motion passed unanimously.

Personnel - Employment - Extra Duty - Athletic Positions

Mr. Berk made a motion, seconded by Mrs. Knavel that the Board approves the following extra duty, athletic positions for the 2017-2018 school year:

*-Marissa Elliott - Fitness Supervisor (Spring) - 4 Units x \$146 = \$584

** -Joseph Harker - Assist. Head Boys' Jr. High Basketball Coach - 16 Units x \$146 = \$2,336 + \$300 longevity = \$2,636

*Was not included with spring sports that were approved in February 2018.

**Was not included with winter sports that were approved in November 2017.

The motion passed unanimously.

Personnel - Extra Duty - Co-Curricular

Mr. Berk made a motion, seconded by Mrs. Knavel that the Board approves the following extra duty, co-curricular employee:

-Maryalice Bond - Graduation Speech Coordinator - 2 units x \$146 = \$292

(replacing Suzette Forsythe)

The motion passed unanimously.

CITIZENS PARTICIATION – None

ADVISORY COMMITTEE REPORTS

Cumberland-Perry ATVS – Mr. Berk

Mr. Berk reported that the joint committee met on March 26, 2018. The agenda and minutes were forwarded to Board members. He highlighted that Act 93 agreement and Strategic Planning are two areas of focus.

PSBA Liaison

Mr. Still reported that there is a house bill to permit board members to discuss security and safety measures, plans, etc. in executive session. Hopefully this bill will pass.

South Middleton Township – No Report

South Middleton Township Parks & Recreation – Mr. Morgan

Mr. Morgan thanked the administration at YBMS for working with the South Middleton Parks & Recreation Department regarding a date conflict with a concert and father/daughter dance.

Bubbler Foundation

Mrs. Meikrantz reported on reviewing funding for some school district projects, particularly field trips at YBMS as well as assisting with a family in need. Breakfast was recently provided in all school buildings as a thank you to teachers and staff.

ANNOUNCEMENTS/INFORMATION ITEMS

- Enrollment Report
- Brenna Larkin – Returning from childrearing leave on 4/9/18
- RFP for Food Services Management Company
- Board Calendar

DIRECTORS' COMMENTS - None

ADJOURNMENT

Mr. Berk made a motion that the Board adjourn the regular meeting. **The motion passed unanimously.** The meeting was adjourned at 8:01 p.m.

Respectfully Submitted,

Matthew Ulmer
Board Secretary