

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
May 22, 2018**

The South Middleton Board of School Directors met on May 22, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Randy Varner, called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear	Mr. Michael Berk - Absent
Mr. John Greenbaum	Mrs. Stacey Knavel
Mrs. Denise Maclvor	Mrs. Elizabeth Meikrantz
Mr. Christopher Morgan	Mr. Jonathan Still
Mr. Randy Varner	

**Administrative Staff**

Mr. Bruce Deveney, Acting Superintendent	Dr. Joseph Mancuso, Asst. Super.
David Boley, Principal – Rice	
Edward Consalo, Buildings/Grounds	
Janette Fulton, Director of Spec. Ed.	
Joel Hain, Principal – BSHS	
Dr. Jesse White, Principal - YBMS	

**Student Representatives**

Elaina Clancy - Absent  
Nicholas O'Brien - Absent

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Powhawka

## **INTRODUCTIONS AND RECOGNITION**

The following retirees were recognized by the Board and administrators. They were thanked for their dedicated teaching to South Middleton School District students and their contributions to the District and the community and wished the very best in their retirement years.

- Patrick L. Dieter, Director of Athletics & Facilities Usage - 8/1/86
- Patricia A. Geiger, Elementary Teacher - W.G. Rice Elementary School - 8/1/86
- Michele M. Hamilton, Elementary Teacher - W. G. Rice Elementary School - 9/4/84
- James Lithgow, Special Education Teacher - Boiling Springs High School - 8/30/86
- Michael G. Maclvor - Social Studies Teacher - Boiling Springs High School - 11/2/07
- Kathy W. Westbrook, Special Education Teacher - Yellow Breeches Middle School - 8/24/98
- Robert Zook, Custodial - District-Wide - 10/18/96

## **CITIZENS PARTICIPATION - None**

## **ACCEPTANCE OF MINUTES**

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the minutes of the following meeting:

- May 7, 2018 – Planning/Regular Board meeting

**The motion passed unanimously.**

## **FINANCIAL REPORT**

### **April 2018**

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks #56741 to #56743 in the amount of \$260,570.76.

7.2 That the Board approves payment of Activity Fund bills represented by checks #15811 to #15842 in the amount of \$17,595.66 represented in the attached summary.

7.3 That the Board approves payment of Athletic Fund bills represented by checks #20756 to #20796 in the amount of \$11,463.95 represented in the attached summary.

7.4 That the Board approves payment of Cafeteria Fund bills represented by checks #7056 in the amount of \$71,714.99 represented in the attached summary.

7.5 That the Board approves payment of Trust Fund bills represented by checks #15823 to #15834 in the amount of \$2,750.00 represented in the attached summary.

7.6 That the Board approves payment of Visa represented by transaction #Visa6461 to #Visa6617 in the amount of \$20,699.76 represented in the attached summary.

7.7 That the Board approves the April 2018 Treasurer Report

**The motion passed as follows:**

**Mr. Steven Bear - Yes**  
**Mr. John Greenbaum - Yes**  
**Mrs. Denise Maclvor - Yes**  
**Mr. Christopher Morgan - Yes**  
**Mr. Randy Varner - Abstained**

**Mr. Michael Berk - Absent**  
**Mrs. Stacey Knavel - Yes**  
**Mrs. Elizabeth Meikrantz - Yes**  
**Mr. Jonathan Still - Yes**

**Yes – 7, No – 0, Absent – 1, Abstention – 1**

**REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES**

Mr. Deveney reported that Karen Rhodes, ARAMARK, obtained a grant for IFES for a mobile breakfast in the amount of \$3,300. He thanked Karen for her efforts.

**NOTICES AND COMMUNICATIONS - None**

**BOARD REPORTS**

Mrs. Meikrantz reported that the April Community Relations report is on the District's website. There was no meeting in May. The next meeting is June 4, 2018.

**NEW BUSINESS**

**Approval of the Agenda**

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board approves the agenda of May 22, 2018, with all corrections as indicated. **The motion passed unanimously.**

Prior to the vote on the adoption of the proposed final budget, Mr. Deveney, Acting Superintendent, commented that the Administration heard and reviewed comments made by members of the public at the last board meeting. Although all suggested changes could not be incorporated, the following changes were made to the proposed 2018-2019 budget:

1. All current instructional/special education aides will remain employees of the district for the 2018-2019 school year. Any new aide hires will be Mission One employees.
2. Custodial staff that have less than 10 (ten) years with the District will be transitioned to Mission One employees, effective July 1, 2018. All custodial employees that have ten or more years with the district, will remain SMSD employees for the 2018-2019 school year. Any new custodial hires will be Mission One employees.
3. The professional teaching staff has been reduced by three positions through resignations/retirements. Two elementary and one secondary position will not be replaced.
4. The Capital Project Fund has been reduced from \$600,000 to \$400,000, moving \$200,000 back to the general fund.
5. These changes balance the budget and reflects that the District would be \$113,000 in the positive.

**Adoption – Proposed Final Budget for the 2018-2019 School Year**

Mrs. Meikrantz made a motion, seconded by Mrs. Knavel for the following:

**Resolution Authorizing Proposed Final Budget**

RESOLVED, by the Board of School Directors of the South Middleton School District, as follows:

The proposed Final Budget of the School District for the 2018-2019 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final Budget of the School District for the 2018-2019 fiscal year and shall be made available for public inspection after this date.

At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise Final Budget Notice in substantially the form as presented to the School

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Board. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the District offices.

The motion passed as follows:

**Mr. Steven Bear - Yes**  
**Mr. John Greenbaum - Yes**  
**Mrs. Denise MacIvor - No**  
**Mr. Christopher Morgan - Yes**  
**Mr. Randy Varner - Yes**

**Mr. Michael Berk - Absent**  
**Mrs. Stacey Knavel - Yes**  
**Mrs. Elizabeth Meikrantz - Yes**  
**Mr. Jonathan Still - Yes**

**Yes – 7, No – 1, Absent – 1, Abstention – 0**

### **Appointment of Treasurer**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board appoints Nicole L. Weber, as the Board Treasurer for the 2018-2019 school year, beginning July 1, 2018, and ending June 30, 2019. **The motion passed unanimously.**

### **Approval of Policies**

Mrs. Knavel made a motion, seconded by Mr. Morgan, that the Board approves the second reading (final) of the following policies:

- Policy #103 - Non-Discrimination in School & Classroom Practices
- Policy #103.1 - Non-Discrimination - Qualified Students with Disabilities
- Policy #150 - Comparability of Services
- Policy #819 - Suicide Awareness, Prevention and Response

**The motion passed unanimously.**

### **Yellow Breeches Planning Guide**

Mrs. Knavel made a motion, seconded by Mr. Bear, that the Board approves the Yellow Breeches Planning Guide for the 2018-2019 school year. **The motion passed unanimously.**

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approve the following in a block motion:

### **Capital Area Intermediate Unit #15 - Special Education Contract**

The Board approved the 2018-2019 contract between South Middleton School District and the Capital Area Intermediate Unit #15 to provide special education services for the 2018-2019 school year.

### **Vista School - Special Education Contract - Extended School Year Contract**

The Board approved the contract between the South Middleton School District and the Vista School to provide extended school year special education services to two students.

### **Merakey Behavioral Health Agreement**

The Board approved the agreement between the South Middleton School District and Merakey Behavioral Health (formerly NHS) to provide special education services for the 2018-2019 school year.

### **River Rock Academy Contract**

The Board approved the contract between the South Middleton School District and River Rock Academy to provide special education services for the 2018-2019 school year.

**The motion passed unanimously.**

**Personnel - Technology Integration Specialist**

Mrs. Knavel made a motion, seconded by Mr. Greenbaum that the Board approves additional working days for Jackie Murdough, Technology Integration Specialist, for the summer of 2018 as listed below:

-No more than ten days at the 2017-2018 per diem rate or at \$40.00/hr. for any training days.

**Personnel - Professional - Childrearing Leave**

Mrs. Knavel made a motion, seconded by Mr. Greenbaum, that the Board approves the request of Jalana Firestone, Family & Consumer Science teacher at Yellow Breeches Middle School, for a childrearing leave of absence, beginning approximately 9/12/18, and returning at the end of twelve weeks. **The motion passed unanimously.**

**Personnel - Employment - Professional**

Mr. Greenbaum made a motion, seconded by Mrs. Knavel, that the Board employs the following professional employees for the 2018-2019 school year. **The motion passed unanimously.**

Name: Debra D. Mowe

Certification: Emergency Certification with educational obligation - Special Education & pending completion of credits & certification requirements

Position: Full-Time Life Skills teacher at BSHS (replacing James Lithgow)

Salary: Bachelor's, Step 1 - \$48,428

Starting Date: Beginning of the 2018-2019 School Year

Name: Kristen Trout

Certification: Elementary, Special Education PK-12, Mid-Level Math - 6-9

Position: Full-Time Learning Support Teacher - YBMS (replacing Kathy Westbrook)

Salary: Master's, Step 2 - \$51,970

Starting Date: Beginning of the 2018-2019 school year

Name: Kirstin Stroh

Certification: Elementary, PreK-4, and Special Education PreK-8

Position: Full-Time Learning Support Teacher - Rice/IFES (Replacing Krista Lamanna)

Salary: Bachelor's, Step 1 - \$48,428

Starting Date: Beginning of the 2018-2019 school year

**The motion passed unanimously.**

**Personnel - Extended School Year Employment**

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board employs the following professional and classified staff for Extended School Year (ESY)

**The motion passed unanimously.**

**Personnel - Employment - Summer Maintenance Workers**

Mrs. Knavel made the motion, seconded by Mr. Bear that the Board employs the following summer maintenance workers @ \$9.00/hr.

-Jordan Bell

-Randall Dorman

-Evan Mancuso

-Bryan Roden

**The motion passed unanimously.**

**Personnel - Employment - Laptop Repair**

Mrs. Knavel made a motion, seconded by Mr. Morgan that Board employs the following students to assist with technology repairs this summer @ \$7.25/hr.

Levi Potteiger

Kody Alichwer

Brittany Graham

Aiden Trostle

Zach Wolf

**The motion passed unanimously.**

**Personnel - Classified - Resignations**

Mrs. Knavel made a motion, seconded by Mr. Morgan, that the Board accepts the resignations of the following employees, effective immediately.

-Mary Jayne Long, Full-Time Custodian

-Amy Mayer, Substitute Building Nurse.

**CITIZENS PARTICIATION**

Brian Engle – Spoke about his request for a copy of the budget and the Mission One contract. He understands that the contract is still under review, but he may have some input into the final contract.

Emma Engle – Spoke about the upcoming budget and budget preparations.

Elizabeth Knouse – Spoke about the employment of a special education teacher with an emergency certification.

Brian Rudge – Spoke about the budget and cutting/reducing programs and finding alternative ways to obtain revenue.

**ANNOUNCEMENTS/INFORMATION ITEMS**

-Enrollment Report

**DIRECTORS' COMMENTS**

Mrs. MacIvor commented about starting budget deliberations early in the school year as we have many talented teachers, staff and community members that can provide ideas and input into the budget preparation.

Mr. Greenbaum spoke about the recent athletics and student activities committee meeting and reviewing the extra duty pay for co-curricular activities. The committee received feedback that the extra-curricular stipend scale needs revision. The SMEA contract outlines a committee to review these activities each year.

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board appoints John Greenbaum and Jon Still to serve on the extra-curricular pay committee. **The motion passed unanimously.**

Mr. Still spoke about the PSBA survey/evaluation that was conducted and that Karen Devine of PSBA is available to review the survey on June 18<sup>th</sup> prior to the Board meeting, but that this is also the evening that the Finance Committee is scheduled to meet. Board will need to reach a decision about moving forward with the survey and the placeholder date of June 18, 2018. This is the first step in the process of laying out a vision/mission for the incoming Superintendent.

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Mr. Bear stated that Dr. Strine was on vacation on May 7<sup>th</sup>. Otherwise he may have been available to attend the meeting.

Mr. Varner – see attached.

**ADJOURNMENT**

Mr. Bear made a motion that the meeting adjourn. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary