

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 6, 2018**

The South Middleton Board of School Directors met on August 6, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear
Mr. Terry Draper
Mrs. Stacey Knavel
Mrs. Elizabeth Meikrantz - Absent
Mr. Jonathan Still

Mr. Michael Berk
Mr. John Greenbaum - Absent
Mrs. Denise MacIvor
Mr. Christopher Morgan

Administrative Staff

Dr. Matthew Strine, Superintendent

Zachary Gump – Director of Buildings/Grounds

Student Representatives

Nicholas O'Brien - Absent

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Powhawka

INTRODUCTIONS AND RECOGNITION - None

CITIZENS PARTICIPATION

Mrs. Deitch addressed the board about a bus stop situation on Hilltop Road in Mt. Holly, PA. The administration will look into the situation.

ACCEPTANCE OF MINUTES - None

FINANCIAL REPORT

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the following financial reports:

The Board approved payment of General Fund bills represented by checks 56975 to 57135 in the amount of \$1,067,696.58, and Direct Deposits represented by D50271 to D50275 in the amount of \$5,680.74 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 15887 to 15891 in the amount of \$5,955.16 as represented in the attached summary.
NOTE – checks 15884-15886 were voided due to misprinting

The Board approved payment of Athletic Fund bills represented by checks 20807 to 20821 in the amount of \$8,490.10 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by check 7100 in the amount of \$8.85 as represented in the attached summary.

The Board approved payment of Trust Fund bills represented by checks 15884 to 15886 in the amount of \$3,000.00 as represented in the attached summary.

The Board approved payment of Capital Reserve (PSDLAF) Fund bills represented by checks 22370 to 22372 in the amount of \$203,182.44 as represented in the attached summary.

The Board approved payment of Construction Fund bills represented by check 1247 in the amount of \$5,954.35 as represented in the attached summary.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES – None

NOTICES AND COMMUNICATIONS

The Board acknowledges donation of a steel baseball line marker from the ChermSpec Products of Shippensburg, PA.

BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee

Mrs. Kavel reported that the committee met on July 23, 2018. Jason Baker, from Mechanicsburg Area School District, attended the meeting and reviewed the process for program evaluation at Mechanicsburg.

Finance Committee

Mrs. Knavel reported that the committee met on July 16, 2018, and reviewed the final draft of the 5-year projects as well as the budget planning mode and end of year close-out.

Safety & Security Committee

Mr. Still reported that the committee met on August 1, 2018. This was the first meeting and the minutes are posted on the district's website.

Athletic & Student Activities Committee

Mr. Bear reported that the Athletic Committee met on July 19, 2018. There was an update on the track and turf replacement by Mr. Gump. Mr. Heimbach reported on his goals for the upcoming fall season and that he is almost 100% complete in getting coaches certified, updating sport schedules on the website, and updating handbooks. Two treadmills were removed from the weight room as they were not commercial quality and not for use in a school community setting. Banners are being replaced, signage for the gym area and the sound system are being reviewed as well as a uniform rotation. A preliminary discussion was also held regarding extra duty stipends.

FOR THE RECORD

Mr. Berk announced that the Board will go into Executive Session at this time, but will return to conduct the business portion of the meeting. Executive Session was from 7:30 p.m. to 8:17 p.m.

NEW BUSINESS

Approval of the Agenda

Mr. Bear made a motion, seconded by Mr. Still, that the Board approves the agenda of August 6, 2018, with all corrections as indicated. Mr. Berk announced that the Board will table Item K (approval of extra duty, co-curricular positions) this evening. **The motion passed unanimously.**

Memorandum of Understanding

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the memorandum of understanding between the South Middleton School District and the South Middleton Education Association. **The motion passed unanimously.**

Mrs. Knavel made a motion, seconded by Mr. Bear, that the Board approves the following in a block motion:

Yellow Breeches Educational Center

The Board approved the agreement between South Middleton School District and the Yellow Breeches Educational Center for the 2018-2019 school year.

Special Education Agreement - Angel Sense Agreement

The Board approved the agreement between South Middleton School District and the parents of a special education student enrolled in SMSD, regarding the use of Angelsense.

Transportation Routes & Bus Stops for 2018-2019

The Board approved the transportation routes and bus stops for the 2018-2019 school year, and authorizes the Superintendent and the Business Manager to make necessary changes to these routes and bus stops during the school year.

School Bus Drivers & Vehicles - 2018-2019

The Board approved the list of school buses and school bus drivers for the 2018-2019 school year.

Agreement to Sell or Purchase Meals - Shippensburg University Head Start Program

The Board approved the agreement between Shippensburg University Head Start and South Middleton School District for the 2018-2019 school year.

Personnel - Employment - Crossing Guards/School Police

The Board approved the employment of the attached listing of crossing guards/school police for the 2018-2019 school year.

Personnel - Employment - Extra Duty - Athletics

The Board approved the employment of the following extra duty, athletic personnel for the 2018-2019 school year:

Hellam, Bryan - Winter - Assist. Athletic Director - \$1,500. Exp. 0, Step 1

Elliot, Marissa - Spring - Assist. Athletic Director - \$1,500., Exp. 0, Step 1

Metro, Zoe - Assist. Cross Country Coach - \$1,752, Exp. 0, Step 1

Personnel - Employment - Extra Duty -Department Chairs

The Board approved the employment of the attached extra duty, department chairs/team leaders for the 2018-2019 school year.

Personnel - Employment - Short-Term Professional Substitute - YBMS

The Board employed the following short-term substitute:

Name: Lisa Davis-Howell

Position: Short-Term Substitute - Spanish - YBMS (Replacing Dakota Miller)

Starting Date: From the beginning of the 2018-2019 school year through approximately October 5, 2018

Salary: Bachelor's, Step 1 - \$48,428 (pro-rated)

Personnel - Resignations - Classified

The Board accepted, with regret, the resignations of the following classified personnel:

Troy Bear - Full-Time Custodian - BSHS - Effective August 10, 2018

Judy Metcalf - Full-Time Building Nurse - BSHS - Effective August 1, 2018

The motion passed unanimously.

PLANNING/DISCUSSION: REGULAR BOARD MEETING: FOR APPROVAL ON August 20, 2018

The following items will be on the August 20, 2018 Board meeting for approval:

- a. Student Representative to the Board for 2018-2019 – Eric R. Gessaman
- b. Cumberland-Perry MH.IDD Agreement (CASSP Elementary School-Based Program)
- c. Teenline Program - Geisinger Holy Spirit
- d. South Middleton School District Cyber School Handbook
- e. Personnel - Childrearing Leave Request - Christa J. Souder
- f. Personnel - Employment - Extra Duty - Mentor Teachers
- g. Personnel - Employment - Professional - Special Ed. Teacher - BSHS

CITIZENS PARTICIATION – None

ADVISORY COMMITTEE REPORTS

Cumberland-Perry ATVS – Mr. Berk

-Meeting cancelled. No report

PSBA Legislative Liaison – Mr. Still

Mr. Still spoke about changes to the PA school code under Act 39 and requirements of Act 55 training.

South Middleton Township – Mrs. Meikrantz

Since Mrs. Meikrantz was not in attendance at this evening's meeting, Mr. Berk reported that the township had a presentation regarding the possibility of a casino in the township, and further discussion will be held on Thursday evening.

South Middleton Township Parks & Recreation – Mr. Morgan

-No Report

Bubbler Foundation – Mrs. Meikrantz

Dr. Strine reported on the By the Lake event that was held on Saturday. He spoke briefly at the opening.

DIRECTOR'S DISCUSSION

Board members discussed establishing a retreat date once Dr. Strine has completed all the group meetings with various stakeholders. Those meetings will be finished on August 16, 2018.

There is a need for further information/deliberation regarding the implementation of a SRO, particularly in the event the SRO Grant proposal submitted by the District at the end of July is approved/funded by the state.

ANNOUNCEMENTS/INFORMATION ITEMS

The following professional personnel have achieved tenure:

- Robert, Kelly - Spanish - BSHS
- Dayhoff, Kara - Elementary - YBMS
- Miller, Dakotah - Spanish - YBMS
- Mohney, Bethany - Special Ed. - YBMS
- Shanabrook, Kristin - Social Studies - YBMS
- Stroh, Zachary - Health/Physical Ed. - YBMS
- Eck, Seth - Art - IFES
- Hall, Alyssa - Special Ed. - IFES
- Wilson, Ellen - Elementary - IFES

Student Handbooks for 2018-2019

Note: School Police will be sworn in at the next board meeting by District Justice, Susan Day

Future Board Meeting Dates

August 2018

- 8/13/18 - Community Relations Committee - 6:00 PM
- 8/20/18 - Finance Committee - 6:00 PM
- 8/20/18 - Regular Board Meeting - 7:00 PM
- 8/27/18 - Curriculum & Instruction Committee - 6:00 PM
- 8/28/18 - Facilities Committee - 7:00 PM

September 2018

- 9/4/18 - Community Relations Committee - 6:00 PM
- 9/4/18 - Regular Board Meeting - 7:00 PM

Board Meeting Minutes, 08/06/18, Page 6

9/17/18 - Finance Committee - 6:00 PM
9/17/18 - Regular Board Meeting - 7:00 PM
9/24/18 - Curriculum & Instruction Committee - 6:00 PM
9/25/18 - Facilities Committee Meeting - 7:00 PM

ADJOURNMENT

Mrs. Knavel made a motion that the meeting adjournment. The meeting was adjourned at 8:32 p.m.

Respectfully Submitted,

Matthew Ulmer
Board Secretary