

SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007

SCHOOL BOARD MEETING MINUTES
September 17, 2018

The South Middleton Board of School Directors met on September 17, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel

*Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor

Mr. Christopher Morgan – arrived 7:14 p.m.

*Participated in meeting via telephone beginning at 7:15 p.m. and remained on telephone line for remainder of the meeting. Phone call ended at 8:30 p.m.

Administrative Staff

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham, Director of Curriculum & Instruction

David Bitner, Assist. Principal – YBMS

Zachary Gump - Director of Bldgs/Grounds

Joel Hain, Principal – BSHS

Trisha Reed, Principal – IFES

Jesse White, Principal – YBMS

Student Representatives

Nicholas O'Brien

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka - **Absent**

INTRODUCTIONS AND RECOGNITION

The new employees for the 2018-2019 school year were introduced to the Board and the public. They spoke briefly about their background and experience.

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the minutes of the following meeting:

Regular Board Meeting – 9/4/18

The motion passed unanimously.

FINANCIAL REPORT

August 2018

Financial Reports – August 2018

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks 57316 to 57401 in the amount of \$831,999.44, and Direct Deposits represented by 50281 to 50285 in the amount of \$8,799.92.

The Board approved payment of Activity Fund bills represented by checks 15898 to 15901 in the amount of \$3,434.34.

The Board approved payment of Athletic Fund bills represented by checks 20844 to 20870 in the amount of \$6,279.00.

The Board approved payment of M&T Construction Fund bills represented by checks 1250 to 1253 in the amount of \$17,127.47.

The Board approved payment of Capital Reserve bills represented by check 22373 in the amount of \$191,591.73.

NOTE: Check # 22370 was voided and re-issued for a lesser amount to make this payment.

The Board approved payment of Visa represented by transaction #Visa6995 to #Visa7152 in the amount of \$24,822.64.

The Board approved the August Treasurer Report.

The motion passed unanimously.

FOR THE RECORD

At this point in the meeting, Mr. Morgan arrived, and Mrs. Meikrantz telephoned in to the meeting.

TOPIC DISCUSSION

Representatives from the Cumberland County Sheriff's office presented information regarding a Safety Resource Officer.

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES

Nicholas O'Brien, Student Representative, reported that that BSHS won its first football game. He also spoke about an upcoming club fair for freshman to get to know the various clubs offered at the high school, and the upcoming Man Pageant to raise funds for MiniThon.

Dr. Strine reported on two meetings that he attended: Cumberland Perry Vo-Tech and CAIU. At the vo-tech, superintendents were able to see new Auto Robotics/Electronics courses that are offered and stages/steps for revision to the comprehensive plan. The CAIU Superintendent's meeting was an introductory meeting, and a consortium of superintendents met. SMSD will participate in instructional rounds where an elementary principal will visit other school district schools to review what they do well in classes to see if it may be something that can be done in our own district.

Melanie Shaver-Durham reported that she was making sure instructional materials were available for teachers, applied for the Federal Programs grant and will be attending some training for ELD and federal programs. Also, she is serving in the interim as supervising technology personnel until a new technology support supervisor is hired. Melanie is meeting with key stakeholders to gather information, assess needs and use that data to improve teaching, and shape curriculum needs.

NOTICES AND COMMUNICATIONS

Dr. Strine thanked and acknowledged Dr. Fisler, representative from Messiah College, who met with him recently to strength the relationship between the two entities in regards to student teaching experiences for Messiah students.

BOARD REPORTS

Community Relations Committee

Dr. Strine reported that the committee met on September 4, 2018, and had a webinar conference meeting with Casey McCoola regarding Appteg, an app for communication which is a tool to use for communication via website, twitter, and Facebook, all on one tool. Dr. Strine stated this information was more about learning what kind of products are out there to help facilitate a discussion about improved communication than about the product itself. At the next meeting, another company, Thoughtexchange will present.

NEW BUSINESS

Approval of Agenda

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the agenda of September 17, 2018, with all corrections as indicated. **The motion passed unanimously.**

PSBA Officers - Election

Mrs. Knavel made a motion, seconded by Mr. Bear, that the Board elects the following PSBA Candidates for 2019:

President Elect: (one-year term)

-Eric Wolfgang

Vice President: (one-year term)

-Art Levinowitz

PSBA Insurance Trust - Choose up to 3 candidates for a 3-year term

Trustee - William S. LaCoff - term ends 12/31/21

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Trustee - Dr. Richard Frerichs - term ends 12/31/21

Trustee - Nathan Mains - term ends 12/31/21

*South Middleton School District is located in section 7; therefore, no section advisors to elect.

The motion passed unanimously.

Electronic Signature – Authorization

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the resolution, authorizing and directing Dr. Matthew Strine, Superintendent, of South Middleton School District to sign any and all contracts, agreements, grants, and/or licenses with the Pennsylvania Department of Education (PDE). **The motion passed unanimously.**

Allocation of Funding from the Long-Range Infrastructure Fund

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves allocating funds from the Long Range Infrastructure fund for the costs associated with sink hole repair (\$7,156.27), a new compressor for the BSHS Pool HVAC Unit (\$11,152.85) and classroom dehumidifiers at W.G. Rice Elementary School (\$6,583). Total cost of the projects is: \$24,892.12. **The motion passed unanimously.**

Policy #626 - Attachment

Mr. Greenbaum made a motion, seconded by Mrs. Knavel, that the Board approves the attachment to Policy #626, which is added for compliance with federal regulations. Note: There are no revisions to Policy #626. **The motion passed unanimously.**

District Office Assessment Proposal

Mr. Bear made a motion, seconded by Mrs. Knavel, to table the proposal for a District Office Assessment Proposal. **The motion passed unanimously.**

In-School Nursing Services – Bayada Home Health Care

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the contract for “in-school” nursing services between Bayada Home Health Care and the South Middleton School District. **The motion passed unanimously.**

Operation and Maintenance Agreement – Capital Area Intermediate Unit #15

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the agreement between South Middleton School District and the Capital Area Intermediate Unit #15, for the operation and maintenance agreement for district classroom space for school-age exceptional students for the 2018-2019 school year. **The motion passed unanimously.**

Personnel

Mr. Still made a motion, seconded by Mr. Bear, that the Board approves the following in a block motion:

Personnel: Job Description - Technology Support Supervisor

The Board approved the job description for the position of Technology Support Supervisor.

Personnel: Salary Adjustment

The Board approved the salary adjustment of Janette D. Fulton, Director of Special Education, from \$79,500 to \$90,000, retroactive to July 1, 2018, notwithstanding Section 8.0 of the Administrative Compensation Plan.

Personnel: Resignation - Extra Duty - Athletics

The Board accepted the resignation of Bryan Hellam from the extra duty position of Assist. Athletic Director for winter sports, effective immediately.

Personnel: Childrearing Leaves of Absence

The Board approved the following childrearing leaves of absences:

-Erin Edmonds - Math Intervention teacher - Rice - From approximately 10/20/18 through the end of the 2018-2019 school year.

-Rachael Reis - Health/Phys. Ed. teacher - YBMS - From approximately 1/11/19 through approximately 3/29/19.

-Colleen Walp - First Grade Teacher, Rice - From approximately 1/2/19 through approximately 2/22/19.

The motion passed unanimously.

CITIZENS PARTICIPATION - None

ANNOUNCEMENTS/INFORMATION ITEMS

-Enrollment Report

-Board Meeting Dates

-Information for Review: Secretary to Director of Buildings/Grounds, Safety & Security

DIRECTORS' COMMENTS

Mr. Bear commented on the fifth quarter party after the football game and thanked fellow board members for visiting at Big Spring to obtain further information about the SRO.

There was further discussion about the SRO position, applying for a grant, and whether the district is prepared to fund the position in future years.

FOR THE RECORD

ADJOURNMENT

Mr. Bear made a motion that the meeting adjourn. The meeting was adjourned at 8:41 p.m.

Respectfully Submitted,

Matthew Ulmer
Board Secretary