

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
October 1, 2018**

The South Middleton Board of School Directors met on October 1, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel - Absent

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor

Mr. Christopher Morgan

**Administrative Staff**

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham – Direct. of Curriculum/Instruction

Joel Hain, Principal - BSHS

**Student Representatives**

Nicholas O'Brien

Eric Gessaman

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka

## **INTRODUCTIONS AND RECOGNITION**

Eric Gessaman, the new Student Representative to the Board, was introduced to Board members and the public.

## **CITIZENS PARTICIPATION - None**

## **ACCEPTANCE OF MINUTES**

Mr. Still made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes from the following meeting:

-Regular Board Meeting – 9/17/18

## **FINANCIAL REPORT**

The Board approved payment of General Fund bills represented by checks 57402 to 57449 in the amount of \$258,605.68 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 15902 to 15911 in the amount of \$7,344.66 as represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks 20871 to 20920 in the amount of \$9,274.13 as represented in the attached summary.

**The motion passed unanimously.**

## **REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES**

Nicholas O'Brien, Student Representative to the Board, reported on a student intern compiling video about the Life Skills class and the Lunch Crunch program, operated by the class. This program involves life skills students taking lunch orders for faculty, and is designed to develop independence skills in the students. This program will be highlighted in the upcoming Friday Morning Lights program, scheduled for Friday morning.

Eric Gessaman, Student Representative to the Board, also provided further details about Friday Morning Lights program, whereby Channel 27 news will be in attendance and involves the fall sports programs and marching band. Friday evening is the homecoming football game with the Homecoming Dance on Saturday.

Dr. Strine reported on the Board Retreat that was recently held. The discussion revolved around the district's vision, defining roles for the Board and where we are headed in the future. Dr. Strine also mentioned that he attended the Open House for the iMPACT classroom.

Melanie Shaver-Durham, Director of Curriculum/Instruction, updated the Board and the public on her activities, involving meeting with various stakeholders, including department chairs, helping to create a curriculum mapping and plan, attended trainings for Federal Program with Nicole Weber, and reviewing Title I and ESL needs throughout the district. Recently, 2<sup>nd</sup> grade teachers attended a Benchmark Literacy Program. Melanie, Dave Boley and Joel Hain are attending a PILS program – Data into Action program and will eventually share with the rest of the administrative team.

## **NOTICES AND COMMUNICATIONS - None**

## **BOARD COMMITTEE REPORTS**

### **Facilities Committee**

Mr. Berk reported that the committee met on September 27, 2018. The committee met at W.G. Rice Elementary School to review recent updates and get a tour of the building to see what areas are still in need of repairs/upgrades. This will be part of the budget process and looking at short and long term plans for the Rice facility. The November meeting will be held at YBMS to tour the building and review needs.

## **TOPIC FOR DISCUSSION**

Dr. Strine reviewed the book that was discussed at the recent Board retreat called, *Peak Performing Governance Teams*.

## **NEW BUSINESS**

### **Approval of the Agenda**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the agenda of October 1, 2018, with all corrections as indicated. **The motion passed unanimously.**

### **Student #1 - 2018-2019**

Mr. Greenbaum made a motion, seconded by Mr. Morgan that the Board approves the agreement between South Middleton School District and Student #01 (2018-2019 school year), in lieu of a formal hearing before the Board of School Directors. **The motion passed unanimously.**

### **Remove From the Table**

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves removing the District Office Assessment Proposal from the table. \*Tabled at the September 17, 2018 meeting. **The motion passed unanimously.**

### **District Office Assessment Proposal**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the following proposal between South Middleton School District and Human Capital Enterprises to provide a district office/human resources assessment at a cost of \$8,900. **The motion passed unanimously.**

### **Job Description - Part-Time Secretary**

Mr. Bear made a motion, seconded by Mrs. Meikrantz that Board approves the job description for the Secretary to Director of Buildings, Grounds, Safety & Security. **The motion passed unanimously.**

Mrs. MacIvor made a motion, seconded by Mr. Morgan that the Board approves the following in a block motion:

### **Personnel - Resignation - Professional**

The Board accepted the resignation of Kaitlin Smith, First Grade teacher at W.G. Rice Elementary School, effective sixty days from September 16, 2018.

### **Personnel - Employment - Extra Duty - Athletics**

The Board employed the following Assistant Athletic Director (Winter) for the 2018-2019 school year:

Steven Doland (replacing Bryan Hellam) - \$1,500

**Personnel - Extra Duty - Mentor Teacher**

The Board employed the following mentor teacher:

Carrie Miller - For Debra Mowe (BSHS - Special Education) - (Year 1) @ \$515.

**Personnel - Employment - Professional - Long-Term Substitute**

The Board employed the following long-term professional substitute:

Name: Amanda H. Shipley

Position: Long-Term Substitute Teacher - IFES - Grade 5 - Replacing Christa Souder

Starting Date: 11/14/18 - through the end of the 2018-2019 school year

Certification: Elementary K-6

**Personnel: Extra Duty - Detention Monitors - 2018-2019 School Year**

The Board approved the employment of the following extra duty, detention monitors at Yellow Breeches Middle School:

Angela Doland

Abby Stottlemeyer

\$21.96/hr.

**Personnel - Classified - Resignation**

The Board accepted the resignation of Rebecca Metzger, cafeteria aide at Rice Elementary School, effective October 10, 2018.

**The motion passed unanimously.**

**PLANNING/DISCUSSION: REGULAR BOARD MEETING: FOR APPROVAL ON October 15, 2018**

The following items will be on the October 15, 2018 Board meeting for approval:

-Personnel – Childrearing Leaves:

-Bethany Mohney – YBMS

-Anne Hoffman – YBMS

-Sarah Deaven – YBMS

-School Physician Services Agreement

**CITIZENS PARTICIATION – None**

**ADVISORY COMMITTEE REPORTS**

**Cumberland-Perry ATVS – Mr. Berk**

Mr. Berk reported that he was unable to attend the meeting due to the Board retreat that evening. It is budget time and more information will be provided regarding the Vo-Tech budget.

**PSBA Legislative Liaison – Mr. Still**

Mr. Still provided a report to board members about upcoming bills. He did highlight two bills: HB2641 – increased penalty for failing to report suspected child abuse  
HB1228 – not need a prescription to wear sunscreen clothing or use sunscreen while in school.

**South Middleton Township – Mrs. Meikrantz**

Mrs. Meikrantz attended the meeting. The only significant thing to report was the road construction on Forge Road, and the township is communicating regarding busing transportation for students.

**South Middleton Township Parks & Recreation – Mr. Morgan**

-No report

**Bubbler Foundation – Mrs. Meikrantz**

Meeting scheduled for next week. No report at this time.

**DIRECTOR'S DISCUSSION**

-Mr. Still made a correction about the SRO discussion at the previous meeting. The PDE grant does not have an extended deadline for application, and that grant has been submitted. Will probably hear in October whether SMSD receives a grant. The second grant, with a deadline of October 12<sup>th</sup>, has two parts – qualified and unqualified grants. Grant applications are going to be made for this grant too.

-An inquiry was made about approval of an upcoming band trip.

-Update provided regarding the transition from the student data base, MMS to Sapphire, and the hiring of a retired technology administrator to assist with the transition.

**ANNOUNCEMENTS/INFORMATION ITEMS**

-Enrollment Report

-Board Calendar Dates

**ADJOURNMENT**

The meeting was adjourned at 7:54 p.m.

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary